

**Rules for living in student Residence halls
of Saint-Petersburg State University of Culture**

1. Dormitory residents are obliged to:

- 1) observe and comply with the following rules:
 - the internal rules and regulations of the Campus;
 - the regulation on the Campus;
 - the fire safety rules.
- 2) receive the apartment keys by signing the acceptance certificate;
- 3) act in a way to prevent any damage to the premises and property of the Campus;
- 4) use water, gas, electricity and heating energy efficiently;
- 5) carry out daily cleaning in the rooms and blocks;
- 6) do a weekly cleanup;
- 7) pay accommodation fees in due time;
- 8) in case any material damage is done compensate it in accordance with the current legislation;
- 9) allow a representative of the Campus to enter the residential premises at any time to inspect and perform the necessary work;
- 10) not prevent any neighbours from settling in the room, providing them with equal living conditions;
- 11) if room malfunctions are detected, immediately contact the management of the student Residence hall and the Campus;
- 12) at the request of the employees of the Campus, present identification documents and documents that confirm the legality of being in the student Residence hall;
- 13) comply with the requirements of the administration of the university during practical training on the evacuation of people from the premises of the student Residence halls in the Campus;

14) when changing passport (at the age of 20, due to surname change, etc.), re-register with the conclusion of the supplementary agreement to the residential lease agreement within 3 working days from the date of receiving a new passport;

15) when leaving the premises for more than 3 days (but not more than 14 days), including departure for holidays, externship, vacation, etc., warn the management of the Campus (on the day of departure, hand over the keys at the reception desk);

16) when leaving the premises for more than 14 days, students are obliged to:

- notify the Campus management in 30 days prior departure;
- take the departure clearance checklist, arrange departure, if necessary, pay off debts and leave the place of temporary residence;

17) on the day of departure, residents are obliged to:

- submit the completed departure clearance checklist;
- submit an application for termination of the residential lease agreement;
- hand over the pass to the students' dormitory;
- hand over the keys;
- according to the acceptance certificate, hand over furniture (according to the inventory) living space (bed space);

18) in case of early avoidance or termination of the contract, vacate the living space and pass it to an authorized person of the Campus;

19) relocation to other residential premises is possible only with the decision of the Campus management;

20) foreign citizens studying at the university who live in specialized housing facilities of the Campus are obliged to:

- in accordance with the established procedure, submit documents for migration registration to the Department of External Relations of the university;
- notify the department of military and migration registration, as well as the management of the Campus about each departure from the territory of St. Petersburg (Russian Federation).

2. The following actions are forbidden in the Campus:

- 1) smoking (including hookahs and electronic cigarettes);
- 2) drinking alcohol;
- 3) being under the influence of alcohol or narcotic drugs;
- 4) keeping, using or selling drugs;
- 5) keeping animals, insects, fish, birds, reptiles, etc;
- 6) storing flammable and combustible liquids on the territory of the university;
- 7) cluttering and littering passageways, corridors, vestibules, halls, landings;
- 8) being in someone else's room after 23:00;
- 9) using fire extinguishing agents for other purposes;
- 10) using pyrotechnic products, as well as open fires, candles and electric garlands (including battery-powered ones);
- 11) leaving switched on electrical appliances unattended;
- 12) using additional electrical appliances without the consent of the management of the students' dormitory;
- 13) using homemade electrical connectors and connecting several of them to the same outlet;
- 14) having indecent, dirty or any other appearance that offends the honor and dignity of the residents;
- 15) making inscriptions on walls, doors and furniture;
- 16) preparing food in residential areas;
- 17) resettling from one room to another without the consent of the Campus management;
- 18) reconstruction and redevelopment of residential premises;
- 19) doing repairs in the residential premises, block, apartment and common areas without the permission of the Campus management;
- 20) giving other people a pass or keys to common areas and living rooms;
- 21) washing clothes and clean shoes in living rooms, corridors and kitchens;
- 22) preventing the management of the Campus from carrying out inspections of residential and non-residential premises.

3. Dormitory residents have the following rights:

- 1) to use the room (bed space) allocated for their accommodation during the period of stay specified in the residential lease agreement;
- 2) to use educational and cultural shared spaces of the student's dormitory, use facilities or available services at the Campus;
- 3) to make proposals to the administration of the university on amendments to the contract for the rental of residential premises (or a bed in residential premises);
- 4) to elect the student council of the Campus and be elected as its members;
- 5) to participate through the Student Council of the Residence Hall, the trade union organization of students and postgraduates in solving issues of improving the living conditions of students, organizing extracurricular educational work and leisure, improvement and decoration of residential premises and rooms for self-education;
- 6) students, postgraduates and other persons residing in the Campus are voluntarily engaged by the council of the Residence Hall during extracurricular time to work on self-servicing, landscaping and gardening, to carry out repairs of the residential premises occupied by them, systematic (at least once a week) general cleaning of the premises of the Campus.

4. The responsibility of dormitory residents:

For violation of the Campus internal rules and regulations, administrative measures, disciplinary or other types of penalty may be applied to residents, namely:

- admonition;
- reprimand;
- eviction from the students' dormitory;
- expulsion from the university.

Regulatory documents of SPBGIK:

1. The Charter of SPBGIK (with amendments dated 21.01.2019 No. 61);
2. Internal rules and regulations of SPBGIK students (approved by the order of the University of 07.10.2020 No. 822-O);
3. Order No. 1320-O of 03.10.2018 "On the establishment of fire-fighting regime in SPBGIK»;
4. Regulations on the Campus of the St. Petersburg State University of Culture (approved by the order of the University of 10.11.2017 No. 1722-O);
5. Internal rules and regulations of the Campus belonging to St. Petersburg State University of Culture (approved by the order of the University of 16.09.2016 No. 1520-O).